

**CASS COUNTY COUNCIL
FEBRUARY 20, 2015
9:00 A.M.
COMMISSIONER HEARING ROOM**

The Cass County Council met at 9:00 a.m. in the Commissioner Hearing Room. Present were Grover Bishop, Stacey Donato, Tracy Williamson, George Stebbins, Brian Reed, Steve Kain, Attorney Jim Knight and Auditor Vaneen Ide. Absent from the meeting were Phil Rains and Attorney John Hillis. George Stebbins opened the meeting with the Pledge of Allegiance, followed by a moment of silence.

MINUTES

Brian Reed made a motion to approve the minutes as presented, Grover Bishop seconded. The motion carried unanimously.

SALARIES

Ralph Anderson addressed the Council in regards to County salaries. The following individuals will be reviewing county positions and evaluating pay per position, Council members Steve Kain and Brian Reed, Human Resource Director, Jeremy Hall and Commissioner Ralph Anderson.

CIRCUIT COURT

Judge Leo Burns addressed the Council in regards to the budgeted salary issues.

The following Salary Ordinance Amendment was presented to the Council, Dana Kelley from \$29,042.00 to \$32,000.00. Dana's position changed from Associate Court Reporter to Court Reporter. Grover Bishop made a motion to approve the Salary Ordinance Amendment as presented amending the salary of Dana Kelley from \$29,042.00 to \$32,000.00, due to position change with Circuit Court, Stacey Donato seconded. The motion passed with 4 yea votes and 2 nay from George Stebbins and Steve Kain. This becomes Salary Ordinance Amendment 2015-01.

The following Salary Ordinance Amendment was presented to the Council, Judy Nies from \$24,037.00 to \$26,500.00. Judy left a position in the Clerk's office to assume the position of Associate Court Reporter in Circuit Court. Brian Reed made a motion to approve the Salary Ordinance Amendment as presented amending the salary of Judy Nies from \$24,037.00 to \$26,500.00, Stacey Donato seconded. The motion carried with 4 yea votes and 2 nays from George Stebbins and Steve Kain. This becomes Salary Ordinance Amendment 2015-02. Both salaries will be retroactive back to January 1, 2015.

The following Salary Ordinance Amendments were presented to the Council from Circuit Court:
Glenda Henn from \$27,980.00 to \$28,791.00
Jenny Meagher from \$28,791.00 to \$29,042.00

Steve Kain made a motion to leave the salaries as originally budgeted, Tracy Williamson seconded. The motion carried unanimously. This becomes Salary Ordinance 2015-03 and 2015-04, respectfully.

PROSECUTOR

Prosecutor, Lisa Swaim appeared before the Council in regards to a Salary Ordinance Amendment for Leda Ulery. Leda left the Clerk's office to take a position within the Prosecutor's office. There were some miscommunications in regards to the salary amount. The \$1,000.00 stipend Leda received as a first deputy within the Clerk's office does not follow the employee. The Salary Ordinance Amendment presented to the Council, Leda Ulery from \$24,046.00 to \$25,046.00. Lisa Swaim requested the amount be changed to \$26,886.00 instead of \$25,046.00 due to the responsibilities of the job. Grover Bishop made a motion to amend the salary from the requested \$24,046.00 to \$25,046.00, Brian Reed seconded. The motion carried with 3 yeas votes, Reed, Bishop and Donato, 3 nay votes, Kain, Stebbins and Williamson.

Prosecutor Lisa Swaim then suggested the amount of \$26,500.00. Steve Kain made a motion to table the Salary Ordinance Amendment. The motion dies for lack of a second.

Tracy Williamson made a motion to amend the salary to \$26,000.00. This motion also dies for lack of a second.

Steve Kain made a motion to approve the Salary Ordinance Amendment as presented with the salary changing from \$24,046.00 to \$25,046.00, Brian Reed seconded. The motion carried with 5 yeas votes and 1 nay from George Stebbins.

CASS COUNTY DRUG FREE FUND

Dave Wegner appeared before the Council. The budget information for the Council to act upon had not been received. This will be added to the agenda for the month of March.

SECURITY DEPARTMENT

Phil Loos appeared before the Council and presented his report for 2014. The Security Department consists of one full-time officer and five part-time officers. Security intercepted 1,194 weapons this past year.

KNIVES	828
BOX KNIVES	102
CANISTERS OF PEPPER SPRAY	63
STUN GUNS	2
Additional functions:	
UNLOCKED CARS	22
ASSIST AMBULANCE CREW	5
INCIDENT REPORTS	29
ARRESTED ON OUTSTANDING	13
WARRANTS	
PERSONAL INJURY REPORTS	6
(EMPLOYEE & GENERAL PUBLIC)	
CRIMINAL ARRESTS FOR:	5
DISORDERLY CONDUCT	
RESISTING LAW ENFORCEMENT WITH A VEHICLE	
POSSESSION OF MARIJUANA	
POSSESSION OF PARAPHERNALIA	

PUBLIC INTOXICATION

The director conducted 86 background investigations on new county agency employees.

HEALTH DEPARTMENT

Bob Vernon appeared before the Council with a proposed wage schedule for hiring an environmentalist.

Applicant with Associate degree and 5 years or more of experience in public health and 1 or more certificates, (lead, food or septic) field annual salary start at \$28,000.00

Applicant with Bachelor's degree in public health, no certifications, no experience or 10 years or more of experience in public health with a high school diploma or higher and 1 or more certificates (lead, food or septic) annual salary start at \$30,000.00.

Applicant with Bachelor's degree in public health with 2 or more certificates(lead, food or septic) or 10 years or more of experience in public health with a high school diploma or higher annual and 2 or more certificates(lead, food or septic) salary start at \$32,000.00.

After two years of service and all 3 certificates (lead, food or septic) are obtained employee may earn up to \$32,000.00 at the discretion of the health officer.

Grover Bishop made a motion to approve the wage proposal as presented, Stacey Donato seconded. The motion carried unanimously.

E-911

Dan McDonald appeared before the Council in regards to the State Board of Accounts ruling concerning the rent payment. The Council will address this issue when they address the reductions to the county General budget.

CLERK

Clerk, Beth Liming appeared before the Council and requested the use of funds out of the Clerk Perpetuation Fund 1119 in the amount of \$3,200.00. Brian Reed made a motion to approve the expenditure of \$3,200.00 out of the Clerk Perpetuation Fund 1119, Tracy Williamson seconded. The motion carried unanimously. The Auditor will advertise this as an additional appropriation.

DRAINAGE BOARD

The Commissioners are requesting that \$2,000.00 plus social security and PERF be advertised as an additional appropriation out of County General. This is for the Drainage Board in order to pay the Drainage Board secretary. Brian Reed made a motion to approve the request of the Commissioners to advertise an additional appropriation for the Drainage Board secretary, Grover Bishop seconded. The motion carried with 5 yea votes and one nay from Steve Kain.

BUDGET ADJUSTMENTS FOR 2015

E-911 Fund 1222

Account 32790 from \$10,566.00 to 0

The Council will use monies in Fund 4911 account 32790 in the amount of \$10,566.00

Also, the Council will use monies in Fund 1170-023 account 32790 in the amount of \$10,566.00

The monies spent out of account 32790 for building rent must be reimbursed for the 2014 year and can not be spent for 2015 out of Fund 1222. Per a finding by State Board of Accounts. Grover Bishop made a motion to approve the reduction to Fund 1222, account 32790 and to use monies from Fund 1170-023 and Fund 4911 in the amount of \$10,566.00 respectively, Stacey Donato seconded. The motion carried unanimously.

AUDITOR

The following reduction was made to Fund 1000-02, account numbers:

22360 Office Supplies from \$5,500.00 to \$5,100.00

47203 Furniture/Fixtures from \$25,000.00 to \$10,000.00

Brian Reed made a motion to approve the reductions in account 22360 and 47203, Steve Kain seconded. The motion carried unanimously.

SHERIFF

The following reduction was made to Fund 1000-05, account numbers:

23200 Garage & Motor from \$190,000.00 to \$170,000.00

47245 Vehicles from \$75,000.00 to 0

Steve Kain made a motion to approve the reductions in account 23200 and 47245, Stacey Donato seconded. The motion carried unanimously.

CORONER

The following reduction was made to Fund 1000-07, account numbers:

32620 Contractual Services from \$6,500.00 to \$3,500.00

32642 Autopsy Fees from \$15,000.00 to \$10,000.00

33265 Toxicology Fees from \$15,000.00 to \$10,000.00

Stacey Donato made a motion to approve the reductions in accounts 32620, 32642 and 33265, Grover Bishop seconded. The motion carried unanimously.

TITLE 4-D

The following reduction was made to Fund 1000-013, account numbers:

32120 Postage from \$4,500.00 to \$500.00

32130 Travel from \$4,000.00 to \$3,000.00

32420 Publication from \$400.00 to \$200.00

32521 Equipment Maintenance from \$800.00 to \$200.00

32620 Contractual from \$500.00 to \$200.00

32646 Lease Equipment from \$432.00 to \$200.00

35100 Official Bond from \$500.00 to \$200.00

47281 Office Machine from \$5,000.00 to \$1,000.00

47321 Law Books from \$1,750.00 to \$1,000.00

Brian Reed made a motion to approve the reductions in accounts 32120, 32130, 32420, 32521, 32620, 32646, 35100, 47281 and 47321 Tracy Williamson, seconded. The motion carried unanimously.

COMMISSIONER

The following reduction was made to Fund 1000-023, account numbers:

22371 Other Supplies from \$55,000.00 to \$45,000.00

32610 Legal Services from \$20,000.00 to \$15,000.00

Stacey Donato made a motion to approve the reductions in accounts 22371 and 32610, Steve Kain seconded. The motion carried unanimously.

SUPERIOR COURT I

The following reduction was made to Fund 1000-027, account numbers:

11021 Petit Jury from \$9,500.00 to \$3,000.00

11023 Pauper Transcripts from \$2,000.00 to \$1,000.00

11024 Part Time Translator from \$6,800.00 to \$3,800.00

18001 Part Time Help from \$2,500.00 to 0

23310 Food & Meals from \$2,500.00 to \$1,000.00

32410 Printing from \$2,000.00 to \$1,000.00

Grover Bishop made a motion to approve the reduction in accounts 11021, 11023, 11024, 18001, 23310 and 32410, Tracy Williamson. The motion carried unanimously.

PROSECUTOR

The following reduction was made to Fund 1000-08, account numbers:

19018 Misdemeanor Sec'y from \$26,886.00 to \$25,046.00

11521 Social Security from \$2057.00 to \$1,916.00

11522 PERF from \$3,011.00 to \$2,805.00

Brian Reed made a motion to approve the reduction in accounts 19018, 11521 and 11522, Steve Kain seconded. The motion carried unanimously.

CIRCUIT COURT

The following reduction was made to Fund 1000-028, account numbers:

11013 Overtime from \$5,000.00 to \$1,500.00

11021 Petit Jury from \$15,000.00 to \$7,500.00

11022 Other Compensation from \$3,500.00 to \$1,500.00

11024 Part Time Translator from \$3,500.00 to \$2,000.00

11042 Family Opp. Controller from \$27,183.00 to \$20,000.00

12011 Court Reporter from 34,726.00 to \$32,000.00

11521 Social Security from \$28,205.00 to \$24,996.00

11522 PERF from \$40,114.00 to \$36,595.00

19008 Assoc. Court Reporter from \$85,813.00 to 83,271.00

23310 Food & Meals from \$2,500.00 to \$1,000.00

32410 Printing from \$2,000.00 to \$800.00

32521 Equipment Maintenance from \$7,500.00 to \$4,000.00

32620 Contractual Services from \$17,500.00 to \$12,500.00

32660 Professional Services from \$3,000.00 to \$1,500.00

35460 Care Inmates from \$200,000.00 to \$160,000.00

35702 Conferences from \$3,000.00 to \$2,000.00

Brian Reed made a motion to approve the reductions in accounts 11013, 11021, 11022, 11024, 11042, 12011, 11521, 11522, 23310, 32410, 32521, 32620, 32660, 35460 and 35702, Grover Bishop seconded. The motion carried unanimously.

DATA PROCESS(I.T.)

The following reduction was made to Fund 1000-029, account number:

32130 Telephone from \$80,000.00 to \$75,000.00

Steve Kain made a motion to approve the reduction in account 32130, Brian Reed seconded. The motion carried unanimously.

SUPERIOR COURT II

The following reduction was made to Fund 1000-032, account numbers:

11013 Overtime from \$20,000.00 to \$15,000.00

11023 Pauper Transcripts from \$2,500.00 to \$1,000.00

11024 Part Time Translator from \$35,000.00 to \$30,000.00

11400 Per Serv Special Prosecutor from \$2,500.00 to \$1,500.00

18001 Extra Help from \$17,500.00 to \$12,500.00

32130 Travel from \$3,000.00 to \$2,000.00

32633 Mental Health Exams from \$15,000.00 to \$10,000.00

Brian Reed made a motion to approve the reduction in accounts 11013, 11023, 11024, 11400, 18001, 32130 and 32633, Steve Kain seconded. The motion carried unanimously.

COUNCIL

The following reduction was made to Fund 1000-033, account numbers:

12017 Salary Supplemental from \$850.00 to \$0

32130 Travel from \$700.00 to \$400.00

35700 Dues/Subscription from \$300.00 to \$200.00

Brian Reed made a motion to approve the reduction in accounts 12017, 32130 and 35700, Stacey Donato seconded. The motion carried unanimously.

PUBLIC SAFETY

The following reduction was made to Fund 1170-023, account numbers:

35880 Ambulance from \$150,000.00 to \$120,000.00

32321 E-911 Subsidy from \$100,000.00 to \$80,000.00

The following increase was made to Fund 1170-023, account numbers:

47245 Vehicles from 0 to \$60,000.00

Brian Reed made a motion to approve the reduction and increase to accounts 35880, 32321 and 47245, Steve Kain seconded. The motion carried unanimously.

The following reduction was made to Fund 1170-038, account number:

23200 Garage & Motor from \$9,000.00 to \$7,000.00

Brian Reed made a motion to approve the reduction to account 23200, Stacey Donato seconded. The motion carried unanimously.

CERTIFIED SHARES

The following reduction was made to Fund 1110-01, account numbers:

13001 Deputy from \$219,759.00 to \$195,768.00

11521 Social Security from \$24,581.00 to \$21,941.00

11522 PERF from \$35,989.00 to \$32,123.00

Stacey Donato made a motion to approve the reduction to account numbers 13001, 11521 and 11522, Tracy Williamson seconded. The motion carried unanimously.

The Recorder's budget was removed from County General and will be paid out of Certified Shares.

11001 Office Holder from 0 to \$32,425.86

11521 Social Security from 0 to \$3,954.34

11522 PERF from 0 to \$5,661.51

13001 Deputy from 0 to \$19,169.31

Grover Bishop made a motion to approve the removal of the Recorder's budget from County General and the following amounts be paid out of Certified Shares Fund 1110-04, Stacey Donato seconded. The motion carried unanimously.

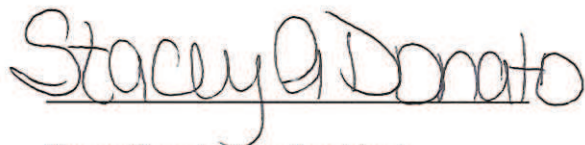
PUBLIC COMMENTS & ADJOURN

Dan McDonald addressed the Council with concerns regarding E-911 funding. Funding will be reviewed this year. Barry Ritter, Statewide E-911 director, does not believe Cass County will lose funding.

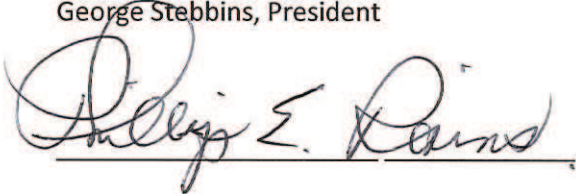
There were no other public comments. Grover Bishop made a motion to adjourn, Stacey Donato seconded. The motion carried unanimously.



George Stebbins, President



Stacey Donato, Vice President



Phillip Rains



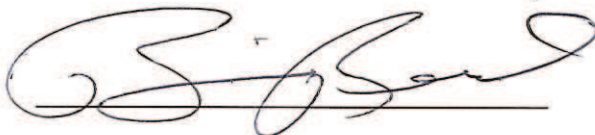
Steve Kain



Grover Bishop



Tracy Williamson



Brian Reed

ATTEST:



Vaneen M. Ide, Auditor